



Maxheights Infrastructure Limited

Regd. Office : SD-65, Tower Apartment, Pitam Pura, New Delhi-110034
Ph. : 011 - 27314646, 27312522

DETAILS OF FAMILIARIZATION PROGRAM ATTENDED BY INDEPENDENT DIRECTOR

1. ADMINISTRATION

The familiarization program for the Independent Directors is administered and monitored by the Nomination and Remuneration Committee of the Company to provide them an insight into the aspects relating to Business and Industry.

2. FREQUENCY

The familiarization program has been conducted in two ways:

- **Initial familiarization**

It is imparted to all the Independent Directors at the time of their appointment in the Company to make them familiar with the Company's operation, set up, market share, governance, and other relevant information relating to Company's business and to enable them to understand their roles, responsibilities and duties.

- **Ongoing familiarization**

It is the program conducted by the Company on half yearly basis for the independent directors to help them understand the Company's strategy, policies, business model, operations organization structure and facilities and other areas.

3. DETAILS OF THE PROGRAMS ATTENDED

DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2014-15:

Date of Program	Names of the Independent Directors					
	Mr. Ashok Ahuja		Mr. Mukul Dhamija		Mr. Dinesh Kumar	
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours
11th October, 2014	1.00	1.00	1.00	1.00	1.00	1.00



21st March, 2015	1.30	2.30	1.30	2.30	1.30	2.30
------------------	------	------	------	------	------	------

DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2015-16

Date of Program	Names of the Independent Directors					
	Mr. Ashok Ahuja		Mr. Mukul Dhamija		Mr. Dinesh Kumar	
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours
14 th November, 2015	1.00	1.00	1.00	1.00	1.00	1.00
30 th March, 2016	1.30	2.30	1.30	2.30	1.30	2.30

DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS DURING THE YEAR 2016-17:

Date of Program	Names of the Independent Directors					
	Mr. Ashok Ahuja		Mr. Mukul Dhamija		Mr. Dinesh Kumar	
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours
24 th June, 2016	1.00	1.00	1.00	1.00	1.00	1.00
31 st March, 2017	1.30	2.30	1.30	2.30	1.30	2.30

DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS DURING THE YEAR 2017-18:

Date of Program	Names of the Independent Directors					
	Mr. Ashok Ahuja		Mr. Mukul Dhamija		Mr. Dinesh Kumar	
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours
25 th August, 2017	1.00	1.00	1.00	1.00	1.00	1.00
15 th December, 2017	1.00	2.00	1.00	2.00	1.00	2.00
25 th February, 2018	2:30	4.30	2:30	4.30	2:30	4.30



**DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS
DURING THE YEAR 2017-18:**

Date of Program	Names of the Independent Directors					
	Mr. Ashok Ahuja		Mr. Mukul Dhamija		Mr. Dinesh Kumar	
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours
25 th August, 2017	1.00	1.00	1.00	1.00	1.00	1.00
15 th December, 2017	1.00	2.00	1.00	2.00	1.00	2.00
25 th February, 2018	2:30	4.30	2:30	4.30	2:30	4.30

**DETAILS OF FAMILIARIZATION PROGRAMS IMPARTED TO INDEPENDENT DIRECTORS
DURING THE YEAR 2018-19:**

Date of Program	Names of the Independent Directors										
	Mr. Ashok Ahuja		Mr. Mukul Dhamija*		Mr. Dinesh Kumar**		Mr. Jawahar Lal***		Mr. Kartar Chand Ahuja****		
	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	No. of Hours	Cumulative hours	
20 th May, 2018	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0	0
15 th November, 2018	1.00	2.00	1.00	2.00	0	0	1.00	2.00	0	0	
31 st March, 2019	2:30	4.30	0	0	0	0	2:30	4.30	2:30	2:30	

* Mr. Mukul Dhamija resigned from the post of Independent Director w.e.f. 28th March, 2019

** Mr. Dinesh Kumar resigned from the post of Independent Director w.e.f. 24th September, 2018

*** Mr. Jawahar Lal was appointed as Independent Director w.e.f. 16th April, 2018

**** Mr. Kartar Chand Ahuja was appointed as Independent director w.e.f. 28th March, 2019

